

	<p style="text-align: center; font-size: 2em; font-weight: bold;">TTT</p> <p style="text-align: center; font-weight: bold;">Troop Twenty Two</p> <p style="text-align: center;">Connecticut Rivers Council, BSA Mattabasset District #12</p>	<p style="text-align: center;">Troop 22, P.O. Box 697, Moodus, CT 06469 www.troop22eh.org</p> <p style="text-align: center;">Meet Thursday Weekly at Moodus Sportsman's Club</p> <p style="text-align: center;">Scoutmaster: William Durr (860) 873-1098 Formed 1987 --- Sponsored by East Haddam Rotary Club</p>
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TROOP 22 Guidebook for Parents and Scouts

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About this Guidebook

This Guidebook is maintained by the Troop 22 Committee.

This Guidebook was most recently approved by the Troop 22 committee in 2007. Although updates may be made occasionally to correct errors, any change in policy, procedure, or intent made in the guidebook requires re-approval by the Troop 22 Committee.

Preface:

This Guidebook documents the operating procedures of Boy Scout Troop 22 developed during many years of experience. Every Troop 22 Scout and his parents should read this Guidebook and then retain it for frequent reference. A copy is also posted on the Troop 22 website. Although exceptions will be made to accommodate unusual circumstances, the policies and procedures as described in this Guidebook will be followed by all Troop 22 scouts and adult leaders.

Boy Scouting is a character building program. It is also flexible in order to suit the needs of different charter organizations and localities. Troop 22 has gathered many years of experience in conducting the Boy Scout program for the youth of East Haddam.

TROOP 22 Guidebook

for Parents and Scouts

Statement of our goal as a troop: **A BOY SCOUT RUN TROOP!**

Troop 22 believes that our goals in Scouting, to develop character, citizenship and leadership ability, can best be achieved by giving our youth the responsibility for organizing themselves and for planning and implementing the Troop's program. To the maximum extent consistent with safety and national Boy Scouts of America policy, we intend to let the Scouts learn by having the opportunity to try, occasionally fail, and more often succeed, but to do so while the adults stand aside and let the Scouts develop the initiative, gain the experience and enjoy the pride of success from their own efforts. This is what we mean by a BOY SCOUT RUN TROOP. THIS IS OUR GOAL!

Troop 22 invites every boy to join our troop for friendship, fun and adventure, and to grow in the spirit of Scouting: preparedness, readiness to help others, honesty, and responsibility.

I. About the Troop

A Background

Troop 22 is a chartered troop of the Boy Scouts of America, sponsored by the Rotary Club of East Haddam. The Troop was formed in 1987. Its current Scoutmaster, William Durr, took over leadership of the Troop in 2006. Troop 22 is run by Scouts, notably the Senior Patrol Leader, Assistant Senior Patrol Leaders and Patrol Leaders. A Troop Committee, made up of adults, provides overall guidance and policy. Our committee Chairman is Bob Holmgren. The Troop has been very active over the years.

B Goals of the Troop

The purpose of the Troop is to enable boys to enjoy and benefit from the National Scouting Program, as outlined in the Boy Scout Handbook. The major aims of the Scouting program are: growth in moral strength and character, participating in citizenship, and development of physical, mental and emotional fitness. The Troop's goal is to encourage boys' development in leadership, responsibility, and public service by providing a variety of activities that are enjoyable.

C Meetings

1 When and where

The troop meets year round (except during pre-announced times) on

Thursday nights at the Moodus Sportsmen's' Club on the East Haddam-Colchester Turnpike 860-873-3381. During the school year, the Troop does NOT meet on "no-school" days, which includes weather closings, but DOES meet during the summer with summer schedule to be announced. On certain special occasions, the Troop meeting may be moved to an alternate location. Such changes are communicated on our website, newsletters and through the Patrol Leaders.

2 Purpose/What happens at meetings

Meetings are held (a) to provide leadership opportunities for the boys, (b) to plan outings and other troop activities, (c) to enjoy lively games and competition, (d) to provide experiences toward advancement and merit badge attainment, (e) to feature occasional outside speakers on a variety of topics of interest to the boys, and (f) to reinforce the principles of Scouting. Ceremonies also play an integral part of meetings.

3 General behavior guidelines

The guidelines for the acceptable behavior of a Scout are stated below and in the Boy Scout Handbook.

The Scout Oath

*On my honor I will do my best
To do my duty to God and my country
and to obey the Scout Law,
To help other people at all times;
To keep myself physically strong,
mentally awake, and morally straight.*

The Scout Law

*A Scout is Trustworthy, Loyal, Helpful, Friendly,
Courteous, Kind, Obedient, Cheerful,
Thrifty, Brave, Clean, and Reverent.*

Fighting, hitting, hazing, harassing, or in any way causing harm or subjecting a Scout to harm is out of character with Scouting and is prohibited. T22 Scouts are expected to nurture and encourage each other at all times. Behavior contrary to this will be dealt with by the Scoutmaster and the scout's parents.

Troop 22 has enacted a new disciplinary policy intended to remind us that a Scout is expected to conduct himself appropriately at all Scout events. The Troop 22 policy allows a Scoutmaster to give any Scout who misbehaves a verbal warning. If the Scout continues to misbehave after given a verbal warning, the Scoutmaster may impose a demerit. The demerit means the Scout will get the opportunity to work off the demerit by completing a task

such as a physical challenge. If the demerit fails to correct the Scout's behavior and he has to be talked to again at the same meeting, the Scout will be given a permanent demerit. The permanent demerit means the Scout will not be able to participate in any remaining meeting activities and will have to sit out the rest of the meeting with an adult. His parent will be promptly notified of the Scout's behavior. Each demerit will be noted and upon receiving a third permanent demerit the Scout will be suspended from all activities and meetings for one month and will not be able to participate in the next three trips.

Each Scout in Troop 22 (and, similarly, any of his family members) has a responsibility to protect and respect the Moodus Sportsmen's Club property as well as the property of the Troop and his fellow Scouts. Any damage or loss incurred will be the responsibility of those who caused it.

National Scout policy prohibits alcohol and/or drug use by anyone at any Troop activity.

4 Outdoor activity guidelines

Camping and hiking programs are essential elements of the advancement process. Scouting in the outdoors helps to teach self-reliance by utilizing and developing skills such as swimming, camping, hiking, cooking and backpacking. Boys learn to accommodate to group needs as well as to eventually provide group leadership. The Scout will not be pushed beyond his capability. The Troop is organized so that older Scouts and trained adults will provide instruction and support as new experiences are encountered. Camping and other outdoor experiences throughout the year are held in various public campgrounds, parks and reserves.

Standard state campground rules, such as the prohibition of all firearms, apply on all outings. In addition, the Troop Committee and Scoutmasters prohibit unsafe or distracting items on outings and at Scout activities. Such items as audiovisual equipment (CD's, portable radios, tape players, electronic games or TV's), lighters, any guns or water-spewing items (including balloons), knives with blades longer than 3", or any toy or other item that might be unsafe to use or distracting from Scout activities should be left at home. If any such item is brought on a Scout outing, it will be confiscated and returned to the boy's parent with an explanation.

D Organization of the Troop

1 Patrols

When a boy joins the Troop, he will be assigned to a specific patrol. He and his fellow patrol members will plan their activities and outings as a patrol, either during troop meetings or at a separate time and place of their choice. Each patrol elects its own Patrol Leader at least twice a year.

Our troop maintains patrols consisting of three classes of Scouts. First year Scouts, including Webelos graduates, are organized into our "tenderfoot" patrol. These Scouts will get special attention to help assimilate them into the Boy Scouting program and advance in rank.

After a year in the tenderfoot patrol, the Scouts move up to one of our "First Class" patrols. This is where most of our Scouts are found. Scouts in these patrols are more experienced Scouts. They also begin to provide leadership for various events and for the younger Scouts. The Patrol Leader will be at least First Class rank and the assistant patrol leader will be at least Second Class rank.

Any Scout who reaches 14 years of age and at least Life rank is eligible to advance into our "senior" patrol. Senior Scouts are afforded broader privileges and have greater responsibilities in Troop activities. The Senior Patrol Leader, the youth leader of our unit, must be at least 14 and Star rank.

2. Leadership

Scouting offers many opportunities to develop leadership skills. Junior Leader training is essential for all scout leadership positions. Training opportunities will be set up for all youth leaders. Dates will be announced on the Troop website, in the Troop Newsletter and at Troop meetings. Qualification and application should be discussed with the Scoutmaster.

Troop positions are described in detail in the Boy Scout Handbook and in the Junior Leader Handbook (available from the Troop librarian or can be purchased at any BSA Resource Center). The major leadership positions are: Junior Assistant Scoutmasters, Senior Patrol Leader, Assistant Senior Patrol Leaders, Patrol Leaders and Assistant Patrol Leaders. Other leadership positions include: Troop Guides, Outing Leaders, Den Chiefs, Scribes, Librarian, Historian, and Quartermasters.

The Senior Patrol Leader (SPL) is the youth leader of the Troop. He is elected by popular vote by all the Scouts in the troop, with final approval by the Scoutmaster. This election usually occurs semi-annually in October and April. The SPL is responsible to the Scoutmaster for the operation of all Troop activities involving the Scouts. He appoints, with the Scoutmaster's concurrence, his Assistants and Staff: Assistant Senior Patrol Leaders (ASPL), Scribe, Quartermasters, Historian, Librarian, Bugler, and Troop Guides. He is also the leader of the Patrol Leaders' Council.

The *Patrol Leaders' Council* is made up of the Senior Patrol Leader, Patrol Leaders, Troop Guides, and others invited by the SPL. Leadership positions are a commitment by the Scout to active service. The SPL, his staff, and Patrol Leaders take on extra obligations and responsibilities. All rank advancement above First Class requires leadership service that can be satisfied by effective performance in any of these roles. Because the entire unit depends on these leaders, failure to follow through on outings, meetings, special events, or carry out responsibilities may result in the leadership position being transferred to another Scout.

2 Adult Leadership

The *Scoutmaster* has responsibility for overseeing all Scouting activities. He serves at the pleasure of the Troop Committee. It is his task to make sure that "it happens, that it's purposeful, that it's safe, and that it accomplishes the aims of Scouting." He is responsible for training boy leaders. He is the

advisor to the Patrol Leaders' Council.

The Scoutmaster is assisted in his responsibility by Assistant Scoutmasters, Junior Assistant Scoutmasters, Committee Members, and other interested parents.

The *Troop Committee* is responsible for selecting the Scoutmaster, approving Assistant Scoutmasters, overseeing advancement and financial matters, approving outings and establishing Troop policy. An adult leader appointed as the Committee Chairman coordinates the Troop Committee.

E Uniforms

1 Purpose (why do we wear uniforms?)

The appropriate, complete uniform is worn by all Scouts in order to unify the Troop and to identify its members. The word "uniform" means what it says – uniform appearance indicates a singularity of purpose and objectives, and a commitment to the Boy Scout program ideals.

2 Uniform requirements and recommendations

There are two uniforms: class A (the field uniform) and class B (the activities uniform). (See Boy Scout Handbook) These may be purchased at Amato's in Middletown, at any BSA Resource Center, Outdoor World (Exit 4 off 691 turn right for about 5 miles just past Dunkin Donuts on the left in Milldale CT (860-621-8381), through the Boy Scouts of America Retail Catalog and the East Hartford Scout Shop and Headquarters, 60 Darlin Street, East Hartford. (860-291-0286.)

The full "Class A" uniform is comprised of:

An official khaki Scout shirt with appropriate patches, troop hat, troop neckerchief and slide, Boy Scout red epaulet bands, merit badge sash (if owned), and Order of the Arrow sash (if owned).

Also preferable are green shorts or pants, belt, and red-cuffed olive green socks.

The "Class B" uniform consists of;

An official Troop shirt, and neat shorts or pants.

a) *Requirement for weekly meetings*

The Class A or B uniform is to be worn at the regular weekly meetings. Either Class A or Class B uniforms can be worn at all other meetings except as noted below.

b) *Recommendation for outings*

To be determined by outing coordinator (see outing announcement).

c) *Requirement for special events:*

- (1) Scoutmaster conference: Class A uniform and Scout book
- (2) Board of Review: Class A uniform with merit badge sash and Scout book.

- (3) Court of Honor: Full Class A uniform with merit badge sash, Order of the Arrow sash (if owned), and brown leather shoes (if at all possible).
- (4) Community service events: (see event announcement).
- (5) Camporee: Class A and B uniforms without merit badge sash or OA sash. The event coordinator will determine which uniform is appropriate. (See the event announcement or discuss any questions with your Patrol Leader and or Troop Guide.
- (6) Scout Sunday or Sabbath: Full Class A uniform

F Troop Activities

1 Outings

a) *Kinds of outings*

Outings include a wide range of activities of interest to boys. Typical outings include hiking, camping, swimming, boating, cycling, sailing, rappelling, skiing, water-skiing, challenge course, Camporee, summer camp, service projects, etc. There is a troop overnight outing every month, on average. Parents are asked to take an active involvement with helping their son evaluate the best safety and activity equipment for each type of function.

b) *Schedules of events:*

Planned events are announced at Troop meetings, listed on the Troop website Calendar and in a monthly Troop Newsletter. A separate event announcement will be available in advance of each outing. The announcement will cover the activities planned for the outing, the location, estimated transportation and food costs, equipment arrangements, clothing needs, sign-up procedures, and outing leader contact information. It is important that parents as well as Scouts read all Troop communications and keep them handy for regular reference.

c) *Sign up procedure/Remittance:*

The Thursday night, one week before an outing, is the usual deadline for commitment or reservation for an outing, unless stated otherwise in the outing announcement. At that time, Patrol Leaders will ask each Scout in their patrol for a firm commitment as to whether he plans to attend the outing. The Patrol Leader must then notify the Scout or Adult in charge of the outing at that time. The Treasurer must also be notified at that same time in order to deduct the outing charge from each boy's Troop Account. If a boy does not have sufficient funds in his Troop Account to cover the outing, he must present a check to the Treasurer no later than Thursday night before the outing (make all checks out to Troop 22.) This outings charge will not be reimbursed unless the outing is canceled for everyone because the costs of your participation in the outing, such as campsite reservation fees and other advance charges, have already been committed. Food charges are paid to the patrol member responsible for

shopping (Grubmaster), and transportation charges will be paid to the outing's adult leader.

2 Bottles and Cans:

Bottles and cans sorting is the primary fundraising activity of the Troop. This is a monthly event conducted at the East Haddam Town Dump on the first Saturday of each month from 8 am to 10:30 am. The proceeds from Bottles and Cans are shared between the Troop, adult leaders and the Scouts that participate in the sorting. The Troop's share pays for all troop equipment, portions of activities, and advancement costs. Each Scout's share is deposited into the individual Scout's Troop Account to be used for scouting-related purposes. It is expected that each Scout commit to working his assigned bottles and cans sorts during the year. This requirement needs to be completed to participate in troop outings. Scouts who are 14 and have achieved the rank of Life Scout are exempt.

3 Service projects:

The Troop's expectation is for all boys to help whenever they are needed or called upon, not just to complete the service obligation for rank advancement, but whenever possible: to help our sponsor organization (the Rotary Club) our facilities host (the Moodus Sportsmen's Club), to help with community needs, to help Eagle candidates with their Eagle service projects and just to be helpful as part of the spirit of Scouting. Participation in certain outings may be contingent upon successful participation in identified service projects.

4 Camporee:

The Camporee is an annual District event. At this event each patrol competes individually in Scouting-based activities. At each event Scouts earn a certain amount of points and the patrol with the most points wins. The District gives out Presidential ribbons, blue ribbons, red ribbons and white ribbons for the top patrols.

5 Klondike Derby

The Klondike Derby is the equivalent of a winter Camporee.

6 Annual "major summer outings":

There are usually four or so major summer outing opportunities of up to a week's duration:

- Camp June Norcross Webster, our annual Scout summer camp near Storrs (optionally a Troop 22 Scout may attend other camps with other troops.)
- National Scout outing such as the National Scout Jamboree in Virginia
- National Scout High Adventure camps (such as the Philmont Scout Ranch in New Mexico, the Northern Tier National High Adventure Canoe Trip in Minnesota and the Florida National Sea Base High Adventure Camp)
- Troop sponsored advanced skills outing, such as a 50-mile backpack trip, whitewater raft trip, sailing or bicycling trip.

Generally speaking, the Troop has gone to at least one High Adventure camp or taken camping, backpacking or cycling trips each summer.

7 Jamborees

Regional Jamborees are held throughout the world at various times of the year. The National Jamboree and World Jamboree are each held every four years, two years apart from each other.

G Advancement

1 Rank advancement:

Boy Scout – Tenderfoot – Second Class – First Class – Star – Life - EAGLE

The ranks of Scouting and the requirements to advance through them are described in the Boy Scout Handbook. *The achievement of each Scout rank requires certain knowledge and the satisfaction of other requirements.* To attain the higher ranks in Scouting (Star, Life, and Eagle), you must also earn certain merit badges. Some of these are specified (such as those from the Eagle merit badge requirement list) and some you can choose from more than 100 activities, according to your own interests. (See the Boy Scout Handbook as well as the current Boy Scout Requirements book available from the Troop Librarian, to make your choices.).

Participation in certain Troop 22 outings and other activities may be restricted to Scouts that have achieved a specific rank at the discretion of the outing coordinator and Scoutmaster. A scout's maturity is a key factor as well.

An objective of Troop 22 is that every new Scout achieves the rank of First Class within the first eighteen months of joining. The tenderfoot Patrol is afforded extra attention in order to achieve this objective.

For the early ranks (Tenderfoot, Second Class and First Class), authorized older Scouts may be appointed by the Scoutmaster to verify your completion of requirements.

Troop 22's policy states that parents that are merit badge counselors are not permitted to pass their sons on any more than two badges. Any exception to the merit badge rule must first be approved by the Committee. A big part of growth in your son's maturity and learning comes from contacting adults unknown to them for advancement and counseling. Parents should not sign off on any rank advancement for their sons in the Scout handbook (Tenderfoot, Second Class, First Class)

One of the requirements common to all ranks is to show Scout Spirit. That means to obey the Scout Law, oath and to be a worthy member of the Troop.

2 Scoutmaster Conference

When you have completed all of the requirements for a new rank, you must call the Scoutmaster to make an appointment for a Scoutmaster Conference. The Scoutmaster Conference is an informal discussion between the Scout and the Scoutmaster about the standards the Scout has met. You must bring your Boy Scout Handbook to the conference and present yourself in full Class

A uniform. At the conference, you and the Scoutmaster will talk about your work, your growth in Scouting ideals and your goals for the future.

3 Board of Review

Following the Scoutmaster Conference, as a final step in advancing rank, you will have a Board of Review: a meeting with a group of at least three adults from the Troop who will also review your rank advancement efforts to see if you have met the standards. They may talk with you about what you have done and what you learned in the process, or they may ask you about your ideas about Scouting and Troop activities in which you have participated. It is the Scout's responsibility to schedule the Board of Review by contacting adult leaders from the Troop (see procedure on the Troop's website.) Sometimes, a boy leader from the Troop may be requested to sit on your Board of Review and he will join in talking with you about your development as a Scout. Be sure to bring your Boy Scout Handbook with you and present yourself in full Class A uniform (including sash if you have six or more merit badges).

If you have completed all the requirements for the rank successfully, had your Scoutmaster Conference and a successful Board of Review, you will be informed that you have achieved the rank you are seeking.

When you advance in rank, the new rank dates from your day of passage, even though you may not receive your new rank patch until the next meeting or receive official recognition of your advancement until the next Court of Honor. It is the Scouts responsibility to notify the Advancement Chairman of the completion in writing.

4 Merit Badges :

Merit badge requirements are listed in merit badge booklets, which can be purchased at any BSA Resource Center or borrowed from the troop's library by contacting the Troop Librarian. When you are ready to start a merit badge:

1. Get a blue card signed by the Scoutmaster
2. Find a Merit Badge Counselor from the Troop 22 website who can guide you through the badge requirements.
3. Work with the Merit Badge Counselor to fulfill requirements.
4. After finishing the work, have the Merit Badge Counselor and Scoutmaster sign the blue card attesting to the merit badge's completion.
5. Submit signed blue card directly to the troop's Advancement Chair.

Note: You must go to a Merit Badge Counselor with a "buddy" (a buddy can be another Scout, a parent, relative or friend). You are not to meet with a counselor alone.

5 Court of Honor:

A Court of Honor is the ceremony in which formal recognition of achievement is given to all the members of the Troop who have advanced rank, completed merit badges, won awards, or otherwise distinguished themselves. The full

Class A uniform (with merit badge and OA sashes and brown shoes, no jeans) is worn to a Court of Honor by every member of the Troop. Courts of Honor are usually held two times a year. A scout master of Ceremonies will usually open and close the Court of Honor ceremony.

6 Eagle Court Of Honor

The Eagle is Scouting's highest rank award and the Eagle Court of Honor is a national Court, the most formal ceremony conducted. A national Scouting representative will open and close the Court and speakers will outline the achievements of each of the new Eagle Scouts. All troop members and their families attend the Eagle Court of Honor. Scouts wear the complete Class A uniform, as above.

H Finances

1 Registration and Initiation

A Boy is officially a member upon acceptance of a completed application plus Troop 22 initiation fee of \$40 (includes a, hat, neckerchief, handbook and Boy's Life subscription)

2 Dues:

The \$40 annual dues will be paid by check to the order of Troop 22 by Jan. 30. Dues also may be deducted from the Scout's Troop account. Scouts 14 or older who have achieved at least Life rank are exempt from dues.

3 Scout Troop Account

A "Troop Account" is set up for each Scout to hold the Scout's funds for scouting activities. A primary source of funds for the Troop Accounts is the monthly Bottles & Cans sorting event. Other good funding sources are the annual Trails End Popcorn Sale and the Hike for Scouting. Because our Bottles & Cans program supports all Troop-level financial requirements, all proceeds from the Scout's participation in Popcorn and Hike for Scouting go directly into that individual Scout's Troop Account.

4 Adult Troop Account

Troop 22 adult leaders may also participate in Bottles and Cans sorting. For those that do, a Troop Account will be set up and can be used to pay for scouting expenses incurred by the adult leaders

Outings: (See Troop Activities/Sign-up Procedure/Remittance, Section I.F.1.c.)

All outings must be paid for at the time the Scout makes a reservation to go on the outing. Once reservations are made, no refunds will be made. Food for outings is usually purchased on a Patrol basis. Each Scout must reimburse the Scout who purchased the food (the Grubmaster) by the Thursday meeting before the outing. If a Scout decides not to go on an outing after the food has been purchased, no refund will be made because he is still responsible for his share of the food costs. The estimated cost of the food will be stated on the outings flyer. When noted in the event announcement, each Scout may be responsible for his own food for an event.

I Communications

1 Objective

It is the Troop's objective to provide the opportunity for all Scouts and their families to know "what's going on" regarding all Troop activities. It is the Scout's and his family's responsibility to take advantage of that opportunity. Effective communication is a two-way street.

2 Web Site

The Troop's Web Site (www.troop22eh.org) is our unit's primary communications medium and the collection point for all Troop activity information. Visit the site often to get the details about outings, service projects, Merit Badge Counselors, policies, procedures, contacts, and the like. And, when you are coordinating an activity for the Troop, remember that it's just not officially a Troop 22 activity until it's posted on our website. To post information on the website, contact the webmaster by the link provided on the website.

3 Newsletter

It is recognized that not every family has access to the Internet, but remind your son that he does have access at school. It is our goal to maintain paper copies of our calendar and event info available at the weekly scout meetings. These can be obtained from the Scoutmaster or Event Coordinator.

4 Word Of Mouth

This requirement is best satisfied by verbal communications, most often by phone. Such communications are one of the primary responsibilities of the Patrol Leaders. When such a communication is required, it's up to each Patrol Leader to get that information to every Scout/family in his Patrol. This is an important responsibility. Do not take it lightly.

5 E-Mail

E-Mail is an effective means of communication used in Troop 22 primarily by and between adult leaders. Adult leaders are requested to provide their e-mail address upon registration and are also requested to check their e-mail frequently. However, note that e-mail is NOT considered to be a reliable way to convey urgent information to adult leaders since the frequency with which each of them accesses their e-mail is not consistent.

J Required Forms

1 Registration Form

2 Medical forms:

A medical history and medical treatment consent form must be current and on file with Troop 22 before a Scout may go on an outing. Adults must also have Personal Health and Medical Record forms completed before they may go on certain outings. Because Troop 22 conducts outings every month, completion of the appropriate medical forms is included as part of our registration

process. In May of each year, Scouts are notified about the expiration dates on their forms. Information about a Scout's medical form status can be obtained by the Scout's parents by calling the Registrations Chairman.

In general, for Scouts, a Class 1 form (updated annually) is required for non-strenuous (home or school levels of activity) outings of less than 72 hours; a Class 2 form (updated every 36 months for participants under age 40) is required for activities of non-strenuous activities exceeding 72 hours; a Class 3 form (updated every 12 months) is required for high adventure activities, athletic competitions and World Jamborees. The Scoutmaster or Registrations Chairman can provide forms and further information.

3 Insurance Forms for Drivers:

Drivers for Troop 22 outings must submit forms documenting current automobile insurance liability coverage and number of seat belts. These forms are kept on file by the Scoutmaster or Registrations Chairman.

4 Permission Forms:

Other special consent forms may be required for activities such as firearm usage at Scout camps. All permission forms must be completed and submitted as required or a Scout may not participate in the program. A permission slip must be filled out for each Scout at each campout. Note that the bottom tear-off section of the permission form includes emergency contact information for use by the Scout's parents.

5 Tour Permits:

For purposes of insurance through the national Boy Scouts of America, TOUR PERMITS ARE REQUIRED FOR EVERY TROOP 22 EVENT NOT HELD AT OUR NORMAL MEETING PLACE AND TIME.

It is the responsibility of the adult outing leader to submit the necessary forms for the Tour Permit at least two weeks before the event. However, it is a good idea for any driver to verify in advance of the outing that the Tour Permit forms have been submitted. Forms are available through the Council office, off the Internet, and normally through the Committee Chairman.

II. About the Parents' Role

A In helping with Troop activities, organization and events

Troop 22 has a long-standing tradition of being very active. Our program depends on parental support and participation. Ways you can help include: joining our governing committee, becoming an assistant scoutmaster, coordinating an activity, joining camping trips or driving to events or becoming a badge counselor reflecting your hobby or occupational talents. Parents will be contacted at the beginning of the program year with a list of volunteer opportunities. But parents can volunteer at any time during the year by contacting the Scoutmaster or Committee Chair. Taking the time to learn what advancement or service opportunities exist could be all it takes to encourage your sons' active involvement in an organization that could shape him into adulthood.

All parents are invited to attend Troop Committee meetings, which are generally

held the last Wednesday evening of the month at 7 p.m. at the Moodus Sportsman Club

The Troop events calendar on our website announces the exact date and location of each month's Troop Committee meeting and planned activities

B In Prompt Payment Of All Fees:

The Troop is continually putting out money for site and activities reservations, equipment, awards, and many other things. Therefore, it is essential that parents meet payment deadlines for all of their son's Troop obligations: outings fees, camp fees, and major outings payments. Also, every spring, the Connecticut Rivers Council conducts a "Friends of Scouting" campaign to support Scouting at the Council level. It is hoped that parents will plan well ahead and be prepared to contribute as generously as possible when asked to do so.

C In Transporting And Accompanying Scouts On Outings:

It takes countless drivers and adult hikers and campers to transport and supervise our Scouts on their many outings. Your help is greatly needed and it is hoped that you will offer your help as often as possible. Please note that National Scout policy forbids the use of controlled substances or alcohol by anyone on any Scouting activity. Drivers transporting other Scouts must be 21 years of age or older.

Tour Permits are required for all outings requiring driving (see Required Forms). Also, due to policy changes, certain high adventure outings cannot be approved by the Council without adult leader completion of certain training programs (e.g., Basic Backpacking Awareness for 3-plus night pack trips. Managing all of these forms is necessary to keep our Troop records in compliance is an elevating task. You can help by being prompt in completing and returning them (e.g. medical and motor vehicle insurance forms).

D In Sewing Badges On The Scout Uniform:

A helpful Insignia Guide for placement of badges and patches is available in the Scout Handbook. Also, senior boys (or their parents) can be called upon for help. Although usually done by the Scout's parents, it is encouraged to teach the Scout how to sew on their own patches.

The merit badge sash is usually purchased after the Scout has earned a few badges. It is worn over the right shoulder with merit badges on the front in lines of three across (horizontal to the shoulder fold and starting about 1 1/2 "down) and with award patches on back.

III. Youth Protection Program

Boy Scouts of America actively promotes training and awareness to protect Scouts from modern risks of verbal and physical abuse, kidnapping, assault and drug abuse. Guidelines and suggestions are set forth on the first pages of the Boy Scout Handbook. It is worth your time to read those pages and review them with your scout in a family discussion.

It is national Boy Scout policy that no Scout should be alone with any adult leader or parent (other than their own). There must be a "buddy" (another

Scout, adult, relative or friend) present at all times.

